

# Tender Notice User Manual Guide

[www.tendernotice.com.np](http://www.tendernotice.com.np)

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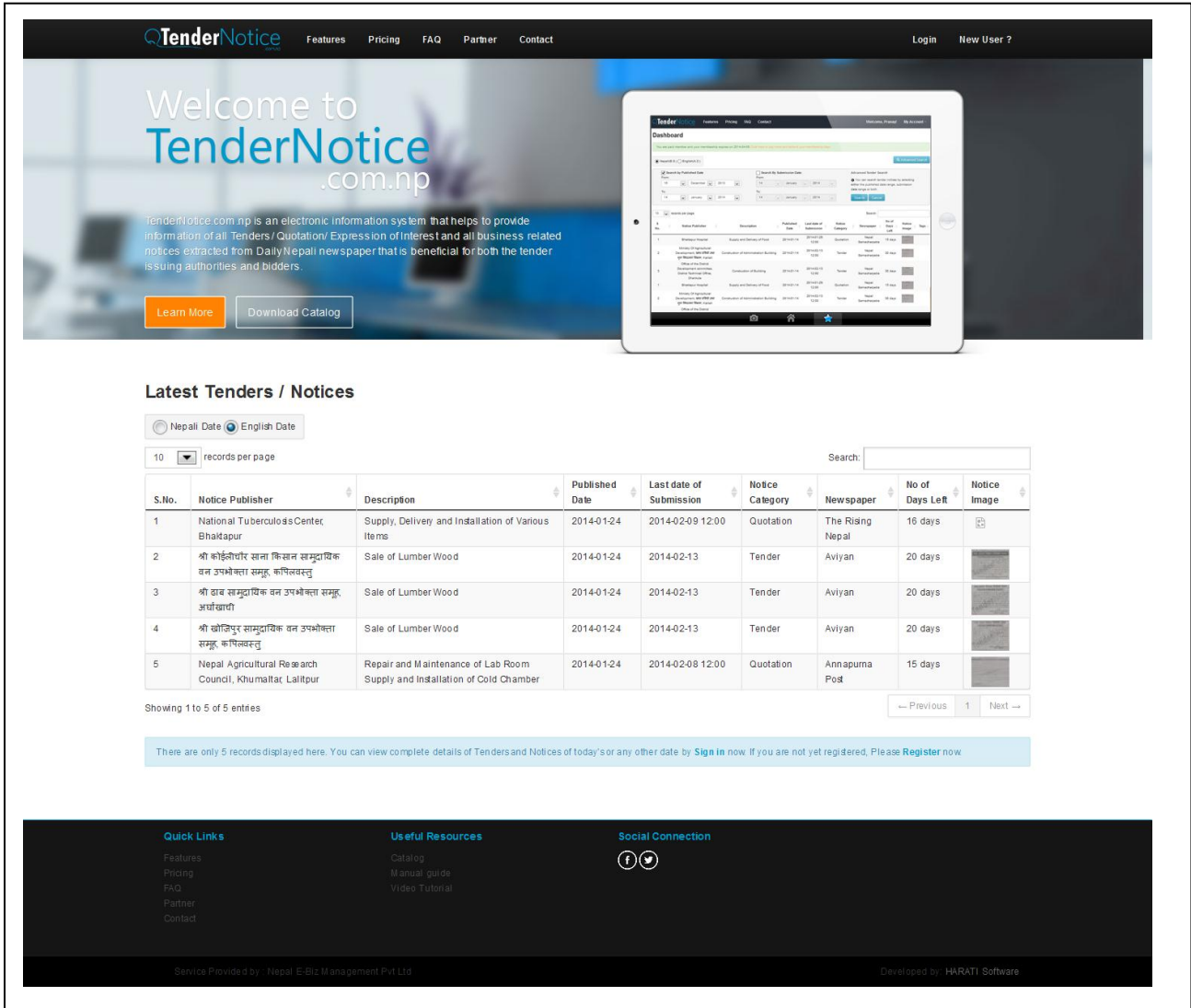
# TenderNotice.com.np

Tender Notice is an electronic tendering system that helps to manage tenders through website. All the tender notices published in various newspapers are collected and posted online and users can access and download tender documents. It simply facilitates and manages tender process in a simple manner for all users. TenderNotice.com.np replaces the manual paper-based tender processes with electronically facilitated processes based on best tendering practices to save time and money. This reduces the need to go through many newspapers just to view tender notices.

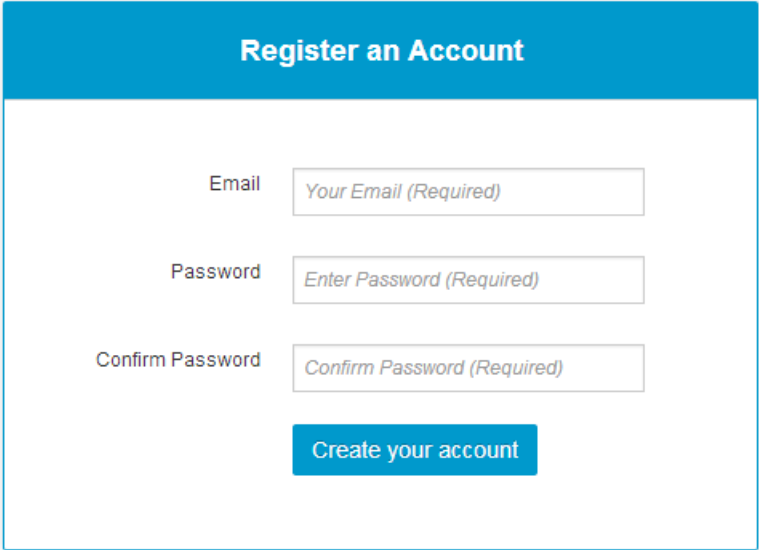
## SITE:

- You can visit the tender notice site through [www.tendernotice.com.np](http://www.tendernotice.com.np).
- You can view 5 latest tender notices without registration
- To view more notices you will have to register
- For registration, click on 'New User' option
- The homepage for the site looks like this:

HOMEPAGE:



- On clicking 'New User' option the following page appears



The screenshot shows a registration form titled "Register an Account". The form is contained within a white box with a blue header. It features three input fields: "Email" with the placeholder text "Your Email (Required)", "Password" with "Enter Password (Required)", and "Confirm Password" with "Confirm Password (Required)". Below these fields is a blue button labeled "Create your account".

- Provide the e-mail address, password, confirm password and click on 'create your account'
- The account registration e-mail will be sent to your inbox
- Go to your inbox, open the e-mail and finish the registration process
- After registration your dashboard looks like this

# DASHBOARD:

## Dashboard

Dashboard [Features](#) [Pricing](#) [FAQ](#) [Partner](#) [Contact](#)
Welcome, Basant Timalsina! [My Account](#)

Nepali (B.S.) English (A.D.)
Advanced Search

**Notice posted on 2014-01-23**

10 records per page Search:

S.No.	Notice Publisher	Description	Published Date	Last date of Submission	Notice Category	Newspaper	No of Days Left	Notice Image	Tags
1	Kamana Bhas Bank Ltd., Poithara, Kaski	Procurement of Generator (15 KW -20 KW)	2014-01-23	2014-01-29	Tender	Aviyan	5 days		
2	Sagarmatha Insurance Company Ltd.	Procurement of Office Uniforms	2014-01-23	2014-02-02	Quotation	Aviyan	9 days		
3	Nepal Red Cross Society, Kailimati, Kathmandu	Supply of Water Treatment Plant and Other Accessories	2014-01-23	2014-01-29 11:00	Tender	Aviyan	5 days		
4	Department Of Roads Planning Monitoring and Evaluation Unit, Babarmahal, Kathmandu	Consulting Firms for Detailed Project Report Presentation	2014-01-23	2014-02-06	Expression Of Interest	Annapurna Post	13 days		
5	Office of Regional Monitoring and Supervision, Suribet	Procurement of HDPE Pipe	2014-01-23	2014-02-21 12:00	Tender	Annapurna Post	28 days		
6	Nepal Red Cross Society, Kailimati, Kathmandu	Supply of Used Marine Containers	2014-01-23	2014-02-10 11:00	Tender	Annapurna Post	17 days		
7	श्रेष्ठ रोजी मोजे घरमा काम, इच्छा	Construction of Building	2014-01-23	2014-01-29	Tender	Gothapatra	5 days		
8	The Timber Corporation Of Nepal, Central Office, Babarmahal, Kathmandu	Transportation of Wood	2014-01-23	2014-02-07 12:00	Tender	Gothapatra	14 days		
9	Kathmandu Udaya/ra Khanepani Limited, Lalitpur	Supply of RCC Hum Pipe and Colours	2014-01-23	2014-02-21 12:00	Tender	Gothapatra	28 days		
10	Nepal Electricity Authority, Environment and Social Studies Department, Bhatapur	Supply of 30000 Saplings of Non-Timber Forest Species	2014-01-23	2014-02-07 12:00	Quotation	Gothapatra	14 days		

Showing 1 to 10 of 30 entries Previous 1 2 3 Next

**Tagged List**

[Bank](#) [Road](#) [Buildings](#) [Software](#) [Vehicles](#)

**Quick Links**

- [Features](#)
- [Pricing](#)
- [FAQ](#)
- [Partner](#)
- [Contact](#)

**Useful Resources**

- [Catalog](#)
- [Manual guide](#)
- [Video Tutorial](#)

**My Account**

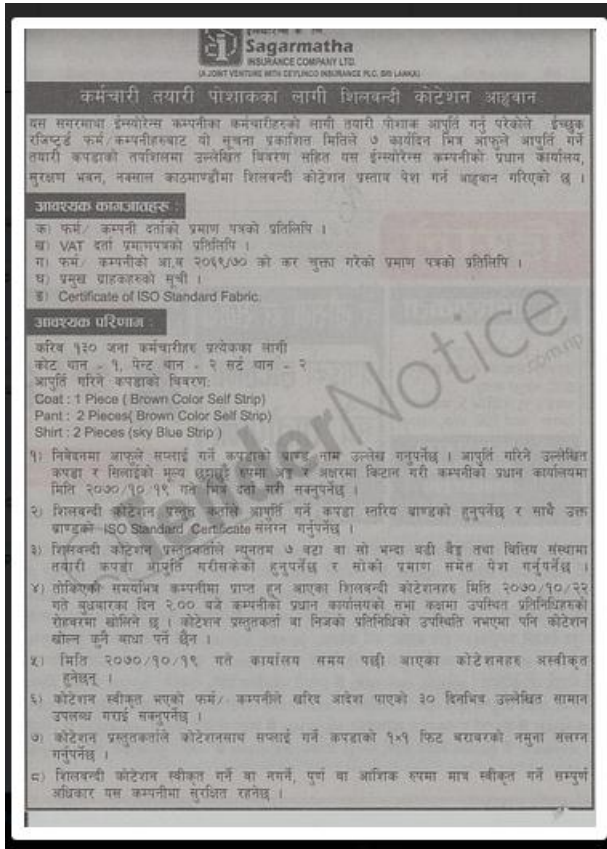
- [Dashboard](#)
- [Participated Notices](#)
- [Payment History](#)
- [Settings](#)

**Social Connection**

[f](#) [t](#) [@](#)

Service Provider(s): Nepal E-Bid Management Pvt Ltd
Developed by: HURATI Software

- Now you can login to your tender notice account simply by using the e-mail address and password
- You get 15 days free trial to use full version of the software
- After the trial period expires you need to be the paid member to use full version
- The page shows list of published tenders
- To view scanned tender click on the image




- To view tender details click on the tender description
- You can view tender details as follows

## NOTICE DETAILS:

Category : Quotation Published Date : 2014-01-23 Last Date : 2014-02-02

### Procurement of Office Uniforms



**Notice Provider**  
Sagarmatha Insurance Company Ltd.

Remark :

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I want to Participate

Submit Tags

new tag

Submit

Copy link to share







http://82.196.13.233:8080/tender/faq/shareNotice/MTEwNw==

- Click on 'View Image' to view the image
- You can also tag required tenders and participate
- Checking on participate option you will get alert when tender submission date approaches
- After participating the list of tenders can be viewed in 'Participated Notices' under 'My Account'
- The list of participated tenders can be viewed like this

### List of Participated Tenders

Nepali(B.S.) 
  English(A.D.)
 
Advanced Search

10 records per page Search:

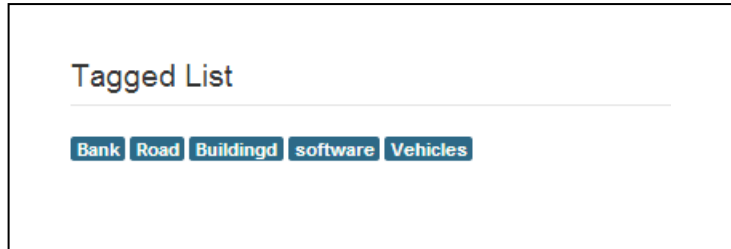
S.No.	Notice Publisher	Description	Published Date	Last date of Submission	Notice Category	Newspaper	No of Days Left	Notice Image	Tags
1	Department Of Urban Development And Building Construction, Division Office, Kavre	Construction of Health Posts in Various Places	2014-01-04	2014-02-03 12:00	Tender	Rajdhani	10 days		
2	International Conference Center Development Committee, New Baneshwor, Kathmandu	Procurement of Motorcycles	2014-01-04	2014-01-19 12:00	Quotation	Gorkhapatra	Expired		
3	Nepal Electronic Payment Systems Ltd., Bhim Plaza, Narayan Chaur, Naxal	Supply, Installation, Configuration and Maintenance Support of Oracle Software	2014-01-02	2014-01-17 19:15	Tender	Nagarik	Expired		software
4	District Post Office, Jhapa	Construction of RCC Framed Building	2014-01-02	2014-02-03 12:00	Tender	Nepal Samacharpatra	10 days		Buildingd
5	Division Road Office, Chitwan	Periodic Maintenance (Asphalt Overlay) works on Lothar - Narayanghat road	2014-01-01	2014-01-01 12:00	Notice	Nepal Samacharpatra	Expired		Road ,
6	Nepal Bangladesh Bank Ltd., Kathmandu	Supply, Delivery and Installation of Online UPS	2014-01-01	2014-01-07 17:00	Tender	Nagarik	Expired		Bank ,

Showing 1 to 6 of 6 entries

← Previous 1 Next →



- You can also submit tag by giving tag name and clicking on submit
- Tagged tenders will now be shown under 'tagged list' showing the tagged name on the dashboard



### PAYMENT DETAILS:

- You can view the payment details by clicking on 'payment history' under 'My Account' menu
- Clicking on payment history you see the payment history and payment plans

#### Payment History

Nepali(B.S.)  English(A.D.)

10 records per page Search:

S.No.	Pay Date	Expired Date	Paid Amount	Payment By	Paid Status	Remarks
1	2013-12-26 11:46	2014-01-10 11:46	-	Trail	Verify	-
2	2014-01-10 16:30	2014-04-10 16:30	1350.0	E-Banking	Verify	

Showing 1 to 2 of 2 entries

#### Payment Plans

All plans contain Daily Email Alert, Submission Date Alert, Sharing/ Tagging, Download Facility, Nepali/ English Date

3 Months Package

**Rs 1350** /3 Months

0% Discount  
Monthly Rs. 450 /-

[Order Now](#)

6 Months Package

**Rs. 2700** /6 Months

10% Discount  
Monthly Rs 405 /-

[Order Now](#)

12 Months Package

**Rs. 5400** /12 Months

15% Discount  
Monthly Rs 382.5 /-

[Order Now](#)

24 Months Package

**Rs. 10800** /24 Months

20% Discount  
Rs. 8640 /-  
Monthly Rs 360 /-

[Order Now](#)

- Clicking on payment details you will see the payment schemes and discount rates
- Clicking on the payment scheme you want to use, you see the page from where you can make online payment

### Invoice

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To: Basanti Timalisina basanti@harati.com.np Mobile:

**You selected the plan below**

Time Period	Price	Discount	Total
1 Year 0 Month	5400.0	15%	4590.0

**Pay Via e-Banking**

Nepal Investment Bank

**Pay Via Bank**

Additionally you can deposit in our following Bank Accounts and email us at support@tendernotice.com.np with a copy of scanned payment copy..

S. No.	BANK NAME	A/C NAME	A/C NO.	BRANCH
1.	Mega Bank	Nepal E- Biz. Management Pvt. Ltd.	0010010229816	Kantipath
2.	Nepal Investment Bank	Nepal E- Biz. Management Pvt. Ltd.	01201020257600	Putalisadak
3.	Kumari Bank Nepal	Nepal E- Biz. Management Pvt. Ltd.	0101524048299016	Putalisadak

**Cash Payment**

Please contact +977-1-4268214 and contact Accounts Department how you can make cash Payment to us

Please email to support@tendernotice.com.np with payment copy once you deposited in mentioned bank and your status will be paid member once we verify.

Please allow us maximum 48 hours to verify account

## SETTINGS:

- You can view your profile by clicking on 'Setting' under 'My Account' menu

### Settings

**Edit Profile**

Choose File

Email	basanti@harati.com.np
Name	Basanti Timalisina
Address	<input type="text"/>
Telephone	<input type="text"/>
Mobile	<input type="text"/>

**Show Tender of Newspaper**

<input checked="" type="checkbox"/> The Kathmandu Post <input checked="" type="checkbox"/> Gorkhapatra <input checked="" type="checkbox"/> Nagarik <input checked="" type="checkbox"/> Naya Patrika <input checked="" type="checkbox"/> Republica <input checked="" type="checkbox"/> The Rising Nepal <input checked="" type="checkbox"/> Aviyani	<input checked="" type="checkbox"/> Nepal Samacharpatra <input checked="" type="checkbox"/> Himalayan Times <input checked="" type="checkbox"/> Karobar <input checked="" type="checkbox"/> Kantipur <input checked="" type="checkbox"/> Rajdhani <input checked="" type="checkbox"/> Annapurna Post <input checked="" type="checkbox"/> Kathmandu Post
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**Daily Email Subscription**


Subscribe  
 UnSubscribe

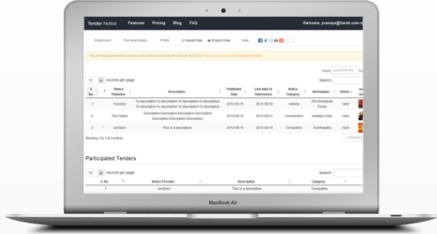
Update
Reset

- You can upload your image and update the details
- Also you can choose to receive tender notices from certain newspapers simply by selecting the required newspaper names
- You can choose to subscribe or unsubscribe the daily email alert system by checking on 'subscribe' or 'Unsubscribe' option

## FEATURES:

- Clicking on features menu you can view features of TenderNotice.com.np

 Features Pricing FAQ Partner Contact
Login New User ?



**No more newspapers flipping, just easy clicking.**

With Tender Notice, now you do not need to flip through newspapers. All tenders and notices published in various newspapers are posted online on the same day.

15-Day Free Trial

Tender Notice facilitates and manages notices published on various daily newspapers

### TenderNotice.com.np Features

All the tender notices published in various newspapers are collected and posted online on daily and timely basis and users can access and download all required information.

**Replace the need to buy newspaper**

TenderNotice.com.np replaces your need to buy newspapers everyday. Get all tenders or notices in just a click.

**View all tender notices in one place**

With tendernotice.com.np, now you can view all tender notices published in various newspapers in one place which helps to save your time and money.

**Participate and Tag**

Users can choose to participate in any tender to get email alert or tag various notices for easy viewing.

**Daily email alert on tender upload**

All subscribed users get daily email alert after the tender has been uploaded which helps you to get informed without logging in.

**Get notification on approaching tender submission date**

When submission date for any participated tender approaches, you will get notified through an email.

**Tender download facility**

You can download any tender you like and save it which helps in swift viewing of multiple tender notices.

**Online payment system**

You do not have to worry about making payment on cash. You can easily make online payment through our site.

**Nepali/ English Date**

Users can choose to view tender published and submission date either in Nepali or English date system.

TenderNotice.com.np categorizes notices as **Quotation, Expression of interest, Tender, Enlistment, Amendment Notices** etc. Any government or private companies when issued any of such notices published in any newspapers are uploaded in the website providing each details information with scanned copy of notice. It helps the interested bidders to view all the notices and can bookmark for participation.

Start your 15-Day Free Trial Now



**Quick Links**

- Features
- Pricing
- FAQ
- Partner
- Contact

**Useful Resources**

- Catalog
- Manual guide
- Video Tutorial

**Social Connection**

Service Provided by - Nepal E-Bid Management Pvt Ltd
Developed by - HARATI Software

## PRICING:

- Clicking on pricing menu you can view payment plans like before

## FAQ:

- Click on FAQ to solve your queries regarding tendernotice.com.np.

## PARTNER:

- 'Partner' menu shows the information on partnership program

**TenderNotice.com.np Partnership Program**

TenderNotice.com.np is an electronic tendering system that helps to manage tenders through website and is beneficial for both the tender issuing authorities and bidders. All tender notice published in various newspapers are collected and posted online. And the users can access and download tender documents. It simply facilitates and manages the tender process in a simple manner for all users. It replaces the manual paper-based tender process with electronically facilitated process based on best tendering practice and helps to save time and money.

For the benefit of both the parties working together, we provide opportunity for individual or company interested in promoting TenderNotice.com.np.

We have introduced various partnership programs for TenderNotice.com.np.

### Partnership Programs

**Referral Partner**

You can refer clients to us and our trained and professional staffs will carry out necessary tasks required in subscription process. You will be entitled defined commission for each referral. You are required to maintain certain number of clients on specified period and receive enhanced benefits. Or you can simply refer clients as per your ease. We deal with the customers and out you a commission check. Coming together as a referral helps you earn in an easy way.

**Referral**   **Trust**   **Co-brand**

**Partnership Program involves issues**

- Contribute in promotion through advertisement in local newspaper
- Provide adequate brochures, catalogue and pamphlets
- Promote partner through various media: Website, facebook, newspaper ad etc.
- Promote partner through other social media focusing on partner's area
- Free website design depicting partner's profile and products.

If you are interested in partnering with us for TenderNotice.com.np, please fill up and submit the application form.

[Partnership Application Form](#)

- You can be a partner for TenderNotice.com.np by clicking on 'Partnership Application Form' and filling up the form provided

## CONTACT:

- If you have any problems, queries or suggestions you can contact us from here

**Get In Touch**

*If you have any problem, query or suggestions please feel free to contact us anytime. We are always here at your service. Fill out the form below and send it. We will respond as soon as possible.*

<input type="text" value="Name"/>	Type a message here...
<input type="text" value="Email"/>	
<input type="text" value="Subject"/>	

[Send your message](#)

## LOGOUT:

- You can logout from the page by clicking on 'logout' option under 'My Account' menu.

## NEPALI DATE/ ENGLISH DATE:

- You can choose to view the tender published date and tender submission date either in English or Nepali system, according to your own convenience.