Tender Notice User Manual Guide

www.tendernotice.com.np

QTenderNotice
t

CONTENTS

TenderNotice.com.np

Tender Notice is an electronic tendering system that helps to manage tenders through website. All the tender notices published in various newspapers are collected and posted online and users can access and download tender documents. It simply facilitates and manages tender process in a simple manner for all users.TenderNotice.com.np replaces the manual paper-based tender processes with electronically facilitated processes based on best tendering practices to save time and money. This reduces the need to go through many newspapers just to view tender notices.
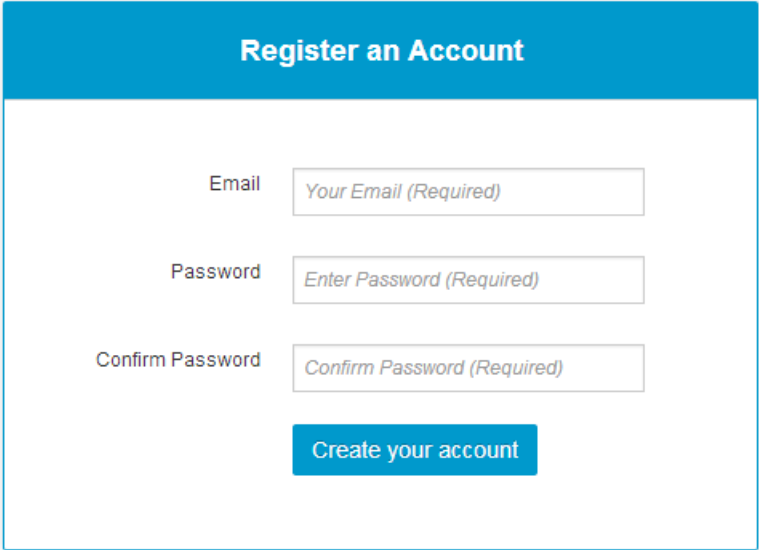
Site:

- You can visit the tender notice site through www.tendernotice.com.np.
- You can view 5 latest tender notices without registration
- To view more notices you will have to register
- For registration, click on 'New User' option
- The homepage for the site looks like this:

HOMEPAGE:
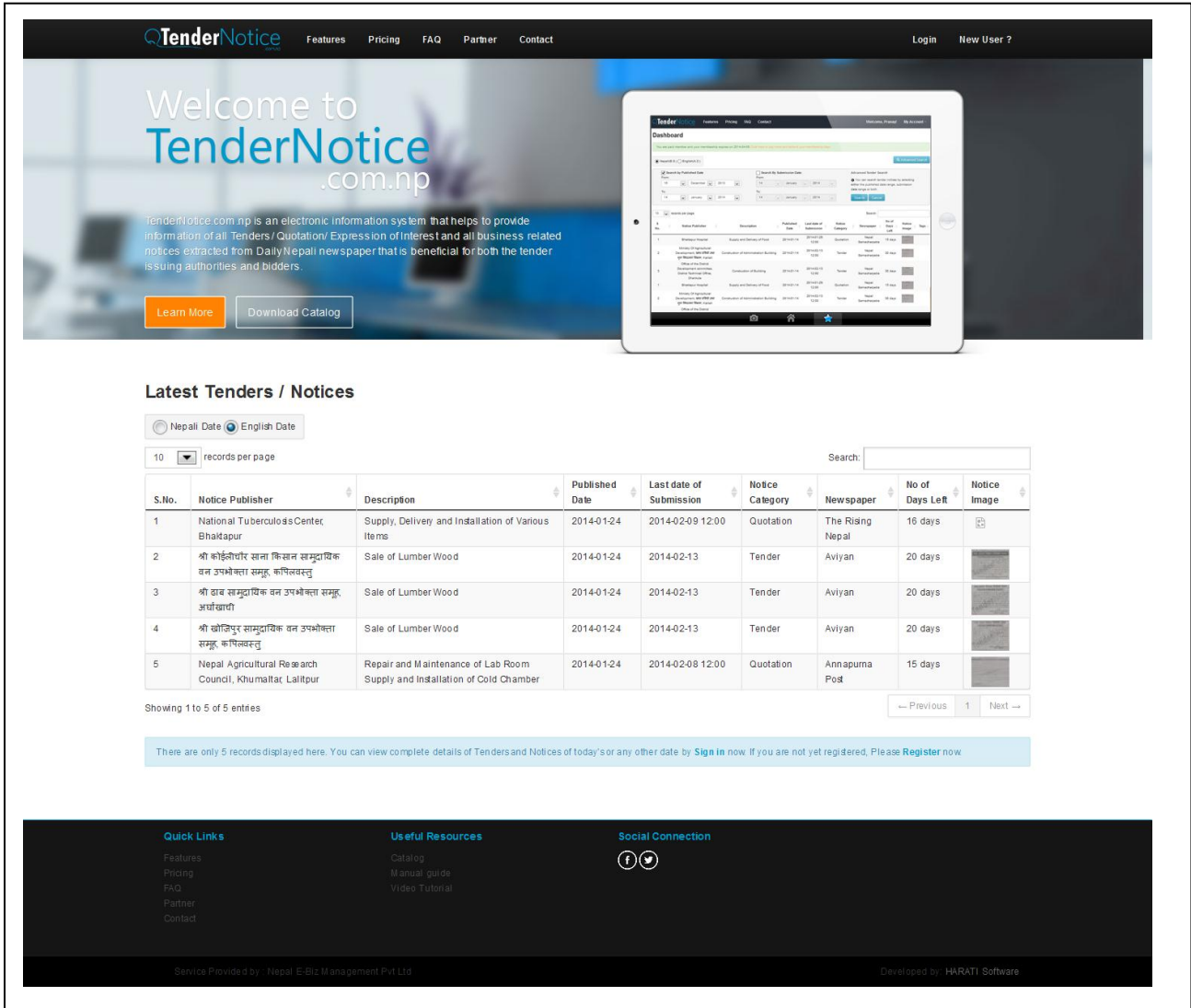
- On   clicking   'New   User'   option   the   following   page   appears

- Provide the e-mail address, password, confirm password and click on 'create your account'
- The account registration e-mail will be sent to your inbox
- Go to your inbox, open the e-mail and finish the registration process
- After registration your dashboard looks like this

DASHBOARD:

- Now you can login to your tender notice account simply by using the e-mail address and password

- You get 15 days free trial to use full version of the software

- After the trial period expires you need to be the paid member to use full version

- The page shows list of published tenders

- To view scanned tender click on the image
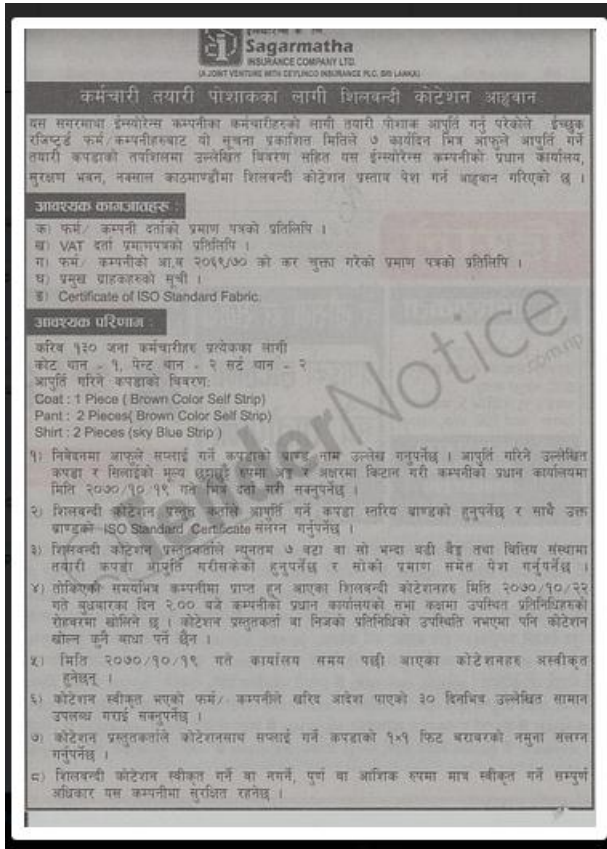
- To view tender details click on the tender description

- You can view tender details as follows

NOTICE DETAILS:

Category : Quotation Published Date : 2014-01-23 Last Date : 2014-02-02 ✕

Procurement of Office Uniforms

[VIEW NOTICE] **Notice Provider**
Sagarmatha Insurance Company Ltd.

Remark :

☐ I want to Participate

Submit Tags

new tag

[Submit]

Copy link to share

http://82.196.13.233:8080/tender/faq/shareNotice/MTEwNw==

- Click on 'View Image' to view the image

- You can also tag required tenders and participate

- Checking on participate option you will get alert when tender submission date approaches

- After participating the list of tenders can be viewed in 'Participated Notices' under 'My Account'

- The list of participated tenders can be viewed like this

List of Participated Tenders

○ Nepali(B.S.) ◉ English(A.D.)   🔍 Advanced Search
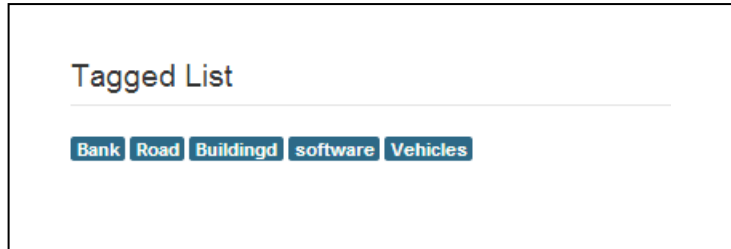
10 ▾ records per page   Search: [   ]

S.No.	Notice Publisher	Description	Published Date	Last date of Submission	Notice Category	Newspaper	No of Days Left	Notice Image	Tags
1	Department Of Urban Development And Building Construction, Division Office, Kavre	Construction of Health Posts in Various Places	2014-01-04	2014-02-03 12:00	Tender	Rajdhani	10 days		
2	International Conference Center Development Committee, New Baneshwor, Kathmandu	Procurement of Motorcycles	2014-01-04	2014-01-19 12:00	Quotation	Gorkhapatra	Expired		
3	Nepal Electronic Payment Systems Ltd., Bhim Plaza, Narayan Chaur, Naxal	Supply, Installation, Configuration and Maintenance Support of Oracle Software	2014-01-02	2014-01-17 19:15	Tender	Nagarik	Expired		software ,
4	District Post Office, Jhapa	Construction of RCC Framed Building	2014-01-02	2014-02-03 12:00	Tender	Nepal Samacharpatra	10 days		Buildingd ,
5	Division Road Office, Chitwan	Periodic Maintenance (Asphalt Overlay) works on Lothar - Narayanghat road	2014-01-01	2014-01-01 12:00	Notice	Nepal Samacharpatra	Expired		Road ,
6	Nepal Bangladesh Bank Ltd., Kathmandu	Supply, Delivery and Installation of Online UPS	2014-01-01	2014-01-07 17:00	Tender	Nagarik	Expired		Bank ,

Showing 1 to 6 of 6 entries   ← Previous 1 Next →

- You can also submit tag by giving tag name and clicking on submit
- Tagged tenders will now be shown under 'tagged list' showing the tagged name on the dashboard

PAYMENT DETAILS:

- You can view the payment details by clicking on 'payment history' under 'My Account' menu
- Clicking on payment history you see the payment history and payment plans

8

- Clicking on payment details you will see the payment schemes and discount rates
- Clicking on the payment scheme you want to use, you see the page from where you can make online payment

Invoice

To: Basanti Timalsina basanti@harati.com.np   Mobile:

You selected the plan below

Time Period	Price	Discount	Total
1 Year 0 Month	5400.0	15%	4590.0

Pay Via e-Banking

Nepal Investment Bank

Pay Via Bank

Additionally you can deposit in our following Bank Accounts and email us at support@tendernotice.com.np with a copy of scanned payment copy..

S. No.	BANK NAME	A/C NAME	A/C NO.	BRANCH
1.	Mega Bank	Nepal E. Biz. Management Pvt. Ltd.	0010010229816	Kantipath
2.	Nepal Investment Bank	Nepal E- Biz. Management Pvt. Ltd.	01201020257800	Putalisadak
3.	Kumari Bank Nepal	Nepal E. Biz. Management Pvt. Ltd.	0101524048299016	Putalisadak

Cash Payment

Please contact +977-1-4268214 and contact Accounts Department how you can make cash Payment to us

Please email to support@tendernotice.com.np with payment copy once you deposited in mentioned bank and your status will be paid member once we verify.

Please allow us maximum 48 hours to verify account

9

SETTINGS:

- You can view your profile by clicking on 'Setting' under 'My Account' menu
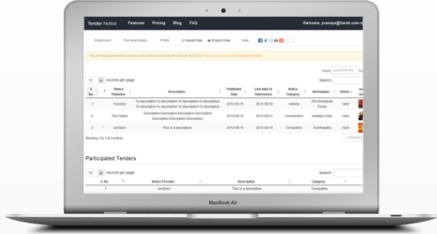

- You can upload your image and update the details
- Also you can choose to receive tender notices from certain newspapers simply by selecting the required newspaper names
- You can choose to subscribe or unsubscribe the daily email alert system by checking on 'subscribe' or 'Unsubscribe' option

10

FEATURES:

- Clicking on features menu you can view features of TenderNotice.com.np

PRICING:
- Clicking on pricing menu you can view payment plans like before

FAQ:
- Click on FAQ to solve your queries regarding tendernotice.com.np.

PARTNER:
- 'Partner' menu shows the information on partnership program

- You can be a partner for TenderNotice.com.np by clicking on 'Partnership Application Form' and filling up the form provided

CONTACT:

- If you have any problems, queries or suggestions you can contact us from here

Get In Touch

If you have any problem, query or suggestions please feel free to contact us anytime. We are always here at your service. Fill out the form below and send it. We will respond as soon as possible.

Name	Type a message here...
Email	
Subject	
	Send your message

LOGOUT:

- You can logout from the page by clicking on 'logout' option under 'My Account' menu.

NEPALI DATE/ ENGLISH DATE:

- You can choose to view the tender published date and tender submission date either in English or Nepali system, according to your own convenience.

13